**Republic of the Philippines**

**Kolambugan Water District**

(GOVERNMENT OWNED & CONTROLLED CORP.)

Kolambugan, Lanao del Norte

TIN: 004-365-844 CCC No. 539

**GUIDELINES/MECHANICS IN RANKING OFFICES/DELIVERY UNITS AND**

**INDIVIDUAL FOR THE GRANT OF PERFORMANCE-BASED BONUS (PBB)**

**FOR CY 2016**

Guidelines and process in determining and evaluation of the performance ranking and rating of offices and employee within the Kolambugan Water District:

1. Approved by the Civil Service Commission the Kolambugan Water District Guidelines in the establishment of Strategic Performance Management System
2. Office Performance Commitment and Review - (January – June 2016)
3. Office Performance Commitment and Review – (July – December 2016)
4. Individual Performance Commitment and Review – (January – June 2016)
5. Individual Performance Commitment and Review – (January – June 2016)

Prepared by:

**MA. JAEVA C. QUINTAS**

*Human Resource Management Officer – Designate*

Noted by:



**ENGR. LIONEL ALFREDO A. INFANTE (SGD) DIR. VICENTE P. MEJORADA**

*General Manager BOD Chairman*